



Thank you for considering Creative Capital Associates, Inc.

Our firm provides accounts receivables financing for emerging growth companies. In order to qualify, your business has to be generating invoices for work that has been completed and accepted by your commercial customers.

Please print out this Adobe Acrobat Document. It is our client application. Upon receiving your completed application, we can begin our due diligence activities. Within a day or so, we will submit to you a term sheet proposal. The proposal will outline the terms & conditions, including rates for financing.

In the middle of page 4 there is a list of additional documents we will need before we can actually begin the funding. In the case of a start up company some of the financials may be unavailable. That is okay, we fully understand the nature of a start up company.

The entire application process usually takes 5 – 10 business days. As quickly as we get the proper documentation from you, the sooner we can begin funding.

At this point in the process we are not contacting any of your customers. You can rest assured that those relationships that you depend on will not be disturbed. We will be checking customer credit availability using public record information like Experion® and D&B®. Again, this has no residual affect on your company or your customers.

After we agree on the term sheet, we produce contracts based on the terms and overnight them to your office. After we receive the signed contracts back in our office we are ready to begin funding.

Any questions or concerns please call 301-681-0080. We look forward to assisting your company in its expansion.

# Creative Capital Associates Client Application

## GENERAL BUSINESS INFORMATION

Business Name: \_\_\_\_\_

D/B/A Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Email address: \_\_\_\_\_

Corporation: \_\_\_\_\_ Please Print Clearly Partnership: \_\_\_\_\_ Other: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_ Year Started: \_\_\_\_\_ No. of Employees: \_\_\_\_\_

Product or Type of Business: \_\_\_\_\_

Have you factored before? If so, please provide name of factor:

\_\_\_\_\_

## SALES INFORMATION

Current A/R Balance: \_\_\_\_\_ Selling Terms: Net - \_\_\_\_\_

Average Monthly Sales: \_\_\_\_\_ Projected Monthly Sales: \_\_\_\_\_

% of Sales to be Factored: \_\_\_\_\_ Average Invoice Size: \_\_\_\_\_

List Largest Customers and Average Monthly Receivables; **address and phone #:**

(Attach as additional page if necessary)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

## HISTORY

This section of the application is **required** to be completed. It is important that your answers be truthful and accurate. Any "yes" answers will not disqualify you from consideration for funding, but a "no" answer that we find is really a "yes" might.

Has the company ever declared bankruptcy?       Yes     No    **please initial**

Have any company officers declared personal bankruptcy?     Yes     No    **please initial**

Does the company have any prior or present judgments?     Yes     No    **please initial**

Do any company officers have any personal judgments?     Yes     No    **please initial**

We understand there might be a legitimate explanation for these sorts of issues. Kindly provide any form of narrative and backup documents to support the reason.

## BANK AND SECURITY INFORMATION

Which institutional bank handles you operating account:

\_\_\_\_\_

Does the company have any existing outstanding loans?     Yes     No

Name of lender(s) \_\_\_\_\_

Check all items for which your lender has a security interest:

Accounts Receivable     Equipment     Inventory     All Assets \_\_\_\_\_

If any other entity or person has a security interest in any of your assets, please complete the following:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Purpose and Security: \_\_\_\_\_

## TAXES

Are any company taxes past due?     Yes     No

If yes, which type: Federal \_\_\_\_\_ State \_\_\_\_\_ Local \_\_\_\_\_

Amount \_\_\_\_\_

**COMPANY OFFICERS**

**1. Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_ **% of Ownership:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_ **Driver's License #:** \_\_\_\_\_

Have you ever been arrested for, charged with or convicted of any crime? *Yes* \_\_\_\_\_ *No* \_\_\_\_\_ **please initial**  
If yes, please explain: \_\_\_\_\_

**2. Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_ **% of Ownership:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_ **Driver's License #:** \_\_\_\_\_

Have you ever been arrested for, charged with or convicted of any crime? *Yes* \_\_\_\_\_ *No* \_\_\_\_\_ **please initial**  
If yes, please explain: \_\_\_\_\_

In order for your new account to be processed in a timely manner, please submit the following documents with this application:

- 1. **Current company financial statements**
- 2. **Articles of Incorporation or Other; LLC Partnership, D/B/A Filing**
- 3. **Current Accounts Receivable Aging**
- 4. **Proof of Federal Tax ID # (such as a tax coupon)**
- 5. **Photo Copy of driver's license(s) for Company's principal(s) [enlarge photocopy]**
- 6. **Sample Copy of your business invoice**

**The undersigned agrees that the information provided is deemed accurate. Signee authorizes CCA and all its Strategic Financial Partners to verify the contents, to obtain credit reports, and to contact reliable sources to approve this client. The undersigned further authorizes any agency or institution to release information requested as it regards this application. \*Please have the owner(s) listed above sign the application.**

**1.** \_\_\_\_\_

**2.** \_\_\_\_\_

<b>Date</b>	<b>Signature</b>	<b>Title</b>
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